

For announcement

Details for supply of on-line news-clippings

Requirement

Agricultural and Processed Food Products Export Development Authority (APEDA) is an apex body of the Ministry of Commerce and Industry, Govt. of India mandated with the task of export promotion of food products from the country.

APEDA invites quotations for supply of on-line news-clippings from the agencies for the activity for a period of 3 years. The selected agencies shall supply on-line newsclippings from the following newspapers (all metro editions) :-

- (i) Times of India
- (ii) Economic Times
- (iii) Hindustan Times
- (iv) Business Line
- (v) Business Standard
- (vi) The Hindu
- (vii) Indian Express
- (viii) Telegraph
- (ix) Deccan Herald
- (x) Navbharat Times
- (xi) Hindustan
- (xii) Dainik Jagran
- (xiii) Amar Ujala
- (xiv) Dainik Bhaskar
- (xv) Free Press Journal
- (xvi) Assam Tribune
- (xvii) Pioneer
- (xviii) Sahara etc.

Subject on which news-clippings are to be submitted as under:-

1. Floriculture
2. Fresh Fruits & Vegetables
3. Processed food
4. Meat and Meat Products
5. Poultry products
6. Cereals (Basmati Rice)
7. WTO
8. International exhibitions & Seminar
9. Codex
10. Quality control for Foods

11. APEDA related news, etc.
12. Organic Products
13. Alcoholic beverages
14. Export import policy

A hard copy of the Press clippings addressed to the Librarian should reach our office daily by 11.00 a.m at the following address:-

Agricultural and Processed Food
Products Export Development Authority (APEDA)
(Ministry of Commerce & Industry, Govt. of India),
NCUI Building 3,
Siri Institutional Area,
August Kranti Marg,
New Delhi - 110 016

A soft copy of the same should be sent to ssrawat@apeda.gov.in and ssnayyar@apeda.gov.in by 11.00 a.m daily.

Eligibility

Agencies having following minimum qualifications are hereby invited to submit quotes for supply of on-line news-clippings :-

1. Minimum 3 years experience undertaking such kinds of activities
2. Minimum turnover of Rs.10,00,000.00 lakhs (Rupees ten lakhs only) during the preceding financial year i.e 2013-14

Guidelines for submission of technical and financial quotes

Technical and financial details in separate sealed covers are required to be submitted mentioning name of the activity on the envelop within 15 days of release of this advertisement. **Please note that conditional offers are not allowed and shall be rejected summarily.**

Cover 1 – Technical details in sealed cover

- (i) Details of the agency in the following format on its letterhead duly signed:-

Name and address of the agency	
Name & Designation of key Executives	
Profile of the agency mentioning the organizational structure, staff strength etc.	
Track Record-previous experience of handling similar nature of the work. The agency must have 3 years similar work experience copies of work orders may be enclosed.	
A CA certificate certifying the turnover of the applicant bidder for the last 3 financial years.	
Self attested photocopies of latest Income Tax Returns for the last 3 years and attested photocopy of the PAN card Service Tax and related registration certificates.	
A self certified undertaking by the agency mentioning that they have not been blacklisted by any government organization.	

Cover 2- Financial quote in sealed cover

The quote should be on agency's letterhead mentioning the charges and applicable taxes, if any, separately.

Cover 3- Earnest Money Deposit (EMD) in loose cover

EMD for Rs.10,000/- (Rupees ten thousand only) in the form of demand draft favouring APEDA, New Delhi. EMD will be returned to the unsuccessful agencies after the final selection. For the selected agency, EMD will be adjusted in the final payment.

Other terms and conditions

1. No increase shall be allowed during the period of contract.
2. APEDA reserves the right to :

- 2.1 Make minor changes in the design/plan
- 2.2 Extend the deadline for the submission of applications/bid documents at its discretion.
- 2.3 Accept or reject any proposal at any time prior to award of contract/order, without assigning any reasons and without any liability on the part of APEDA.
- 2.4 Suspend the project, cancel the contract with the selected party in part or in the whole at any time if in the opinion of the APEDA it is necessary or expedient in the public interest. The decision of APEDA shall be final and binding in this regard. APEDA shall not be responsible for any damage or loss caused or arising out of aforesaid action.
- 2.5 Modify terms and conditions of the contract which shall be granted to the successful bidder after the bidding process, if in the opinion of the APEDA, it is necessary or expedient to do so in public interest or for proper implementation of the project. The decision of the APEDA shall be final and binding in this regard.
- 2.6 For interpretation of any clause of this document, the decision of Chairman, APEDA shall be final and binding in this regard.

Award of contract

The contract shall be awarded to the lowest quote(L1). Payment to the successful agency shall be made on quarterly basis at the end of each quarter subject to satisfactory completion of the activity.

The advertisement has been released on And last date of received of quotes is 15 days from the date of advertisement i.e. ⁷⁻⁸⁻¹⁵ 21/8/15 upto 5.00 p.m. Complete applications superscribed with Technical and Financial quotation for supply of on-line newsclippings should be addressed to:

General Manager (B&F)
Agricultural and Processed Food
Products Export Development Authority (APEDA)
(Ministry of Commerce & Industry, Govt. of India),
NCUI Building 3,
Siri Institutional Area,
August Kranti Marg,
New Delhi - 110 016
Tel :011- 26514046, 26513219, 26513204